

Weed Beach Building Committee  
Meeting Minutes  
May 14, 2008, 7:30pm, Room 119

Present: P. Hovell, S. Swiatek, D. Parnon, M. Wright, M. Hawley, J. Howe,  
C. Darby  
Absent: J. Enters, D. Bayne  
Audience: C. Jobson

Hovell convened the meeting at 7:40 with a report on the project status.

Public comment: Chris Jobson (16 Jackson Place) arrived later in the meeting

A \$95,000 Purchase Order has been issued for Stearns and Wheler to complete the design drawings.

Hovell reported that John Ryan was hired to serve as Project Manager (Owner's Rep.). Three people were interviewed. Ryan was hired midway through the DHS construction and is currently working on the Darien Library project.

Bid documents will be completed by mid July, using October 1 as the ground breaking target date. Test borings (to determine need for footings) and a hazardous material survey on the bath house are being scheduled to take place within the month.

Darby reported on the success of the Fund Raising party held at La Gravinese Jewelers. The fund raising bricks are selling. Hovell showed us the bracelets that were on sale for \$25.00 featuring a light house, center piece of the Playground on the Sound logo. Playground by the Sound applied for 501(c)3 non profit status and developed a branding campaign complete with its own logo and web site ([www.playgroundbythesound.com](http://www.playgroundbythesound.com)).

Hovell proposed the formation of a sub-committee to administer a gifting program whereby residents can contribute toward the purchase of an element identified by this committee. Proposed members are: James Howe (WBBC Vice Chair), Chairman, Debbie Parnon (WBBC), Susan Graham (Parks and Recreation Commission member). The Playground Committee will work closely with WBBC Gift Committee to develop a plan to identify placement/locations for gifted items (including trees, benches, planted areas, picnic areas, gazebos to name a few possibilities). Playground Committee is determining how best to acknowledge donors (wall, plaques etc.) and will collaborate with WBBC Gift Committee.

Hovell initiated a discussion about forming an Executive/Operating Committee, comprised of 3-4 members. This committee would meet periodically throughout the summer on an as needed basis. WBBC members may participate when available.

Minutes from March 5, March 19 and March 25 meetings were approved.

Meeting was adjourned at 8:30pm.

Respectfully submitted,

Debbie Parnon, Secretary